

**DELTA-SUTHERLAND-OASIS CEMETERY MAINTENANCE DISTRICT**  
**HEADSTONE INSTALLATION PERMIT (01 December 2021)**

Name(s) on Headstone \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Plot(s) \_\_\_\_\_  
\_\_\_\_ Double Plot Headstone (12 a,c) \_\_\_\_ Single Plot Headstone (12 b,d) \_\_\_\_ Multiple plot Headstone (12 h,i)  
Monument Company \_\_\_\_\_ Contact Name \_\_\_\_\_  
Daytime Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_  
Sexton \_\_\_\_\_ Daytime Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Headstones must be placed in compliance with the specifications of the Delta-Sutherland-Oasis Cemetery Maintenance District's Policies and Procedures #'s 10, 13, and 14.**

10. The Cemetery District Board has the right of refusal to remove/reinstall a headstone to permit a burial. All monument removal and reinstallation charges are the responsibility of the owner.
13. **Headstones installed in the cemetery cannot exceed the dimensions outlined below, and must comply with placement requirements as follows:**
- a. Maximum size of a double plot above-ground headstone, including the base (where the monument meets the mow strip at ground level), shall not exceed seventy-two inches (72") in length, twenty inches (20") in width, and thirty-six inches (36") in height. Widths in excess of twenty inches (20") must be pre-approved by the cemetery sexton.
  - b. Maximum size of a single plot above-ground headstone, including the base (where the monument meets the mow strip at ground level), shall not exceed thirty-two inches (32") in length, twenty inches (20") in width, and thirty-six inches (36") in height. Widths in excess of twenty inches (20") must be pre-approved by the cemetery sexton.
  - c. Maximum size of a double plot headstone that is not above ground level shall not exceed seventy-two inches (72") in length and twenty inches (20") in width. Widths in excess of twenty inches (20") must be pre-approved by the cemetery sexton.
  - d. Maximum size of a single plot headstone that is not above ground level shall not exceed thirty-two inches (32") in length and twenty inches (20") in width. Widths in excess of twenty inches (20") must be pre-approved by the cemetery sexton.
  - e. All above-ground and level-with-the-ground headstones are required to have a six inch (6") mow-strip around the perimeter of the base.
  - f. All vases must be attached to the headstone and must be above the base (where the monument meets the mow strip at ground level.) Vases and/or recessed holes are not permitted in the mow strip.
  - g. Nothing shall be placed on the mow strip foundation or embedded therein, including military and/or other commemorative plates.
  - h. Headstones must be confined within the space of a purchased plot.
  - i. No more than one (1) raised headstone per plot will be permitted.
  - j. There may be no more than three (3) headstones in one plot (one above-ground headstone and two level-with-the-ground headstones OR three level-with-the-ground headstones).
  - k. The installation of a headstone above interred cremains is permanent. No additional cremains may be interred beneath that headstone.
  - l. Headstones are considered the owner's property, and all care and upkeep is the owner's responsibility.
  - m. The Delta-Sutherland-Oasis Cemetery Maintenance District recommends a properly identified headstone or permanent marker be installed within a year of burial.
  - n. Some sections of the cemeteries may have additional restrictions. Refer to the back side of this permit for any restrictions that may exist for individual cemeteries within the district.
13. A signed **Delta-Sutherland-Oasis Cemetery Maintenance District Headstone Installation Permit** is required for each headstone placement. The permit shall be signed by the Buyer and the Monument Company Representative and presented to a Cemetery District Representative prior to headstone installation or relocation. Note the following:
- a. Notice shall be given to the Cemetery District Representative forty-eight (48) hours before any headstone shall be installed or relocated.
  - b. Unauthorized placement of a headstone shall result in a fee of five hundred dollars (\$500.00), nonrefundable to the monument company.
  - c. Incorrect placement of a headstone shall result in a fee of five hundred dollars (\$500.00), nonrefundable, to the monument company, for removal and resetting of an improperly placed headstone.

Buyer of Headstone \_\_\_\_\_ Daytime Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Signature \_\_\_\_\_  
Monument Company Representative \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_  
Cemetery District Representative \_\_\_\_\_ Installation Date \_\_\_\_\_  
Signature \_\_\_\_\_

12.n. Some sections of the cemeteries may have additional restrictions.

(1) Pertaining to the Sutherland Cemetery:

- i. In Blocks 1 and 6, burial plots are four feet wide and eleven feet long, with three feet at the head (west) of the grave reserved for placement of the headstone.
- ii. All headstones installed after December 3, 2020 must be west facing. Exceptions will be granted in lots where east facing headstones currently exist.
- iii. Flat-top bench monuments following the dimensions heretofore established are permissible. Benches with backs (chair-type) are prohibited.